

October 17, 2019

Regular Meeting

BE IT REMEMBERED, that on the 17<sup>th</sup> day of October, A.D., 2019 there was held a Regular Meeting of the Honorable Commissioners' Court of Willacy County, Texas at the County Judge's Office, 576 West Main, in the City of Raymondville, Texas for the purpose of transacting the following agenda:

1. Call to Order.
2. Roll Call / Establishment of Quorum.
3. Invocation / Pledge.
4. Public Comment (s).
5. Approval of previous minutes as follows:
  - Public Hearing September 12, 2019 at 8:30 a.m.
  - Public Hearing September 12, 2019 at 9:00 a.m.
  - Public Hearing September 12, 2019 at 9:30 a.m.
  - Regular Meeting September 12, 2019
  - Regular Meeting Addendum #1 September 12, 2019
  - Special Meeting September 18, 2019
  - Regular Meeting September 26, 2019
  - Special Meeting September 27, 2019
  - Special Meeting October 4, 2019. ACTION REQUIRED
6. Presentation by The American Legion to acknowledge the Willacy County District Attorney's Office and the Willacy County Juvenile Probation Office.
7. Spread in the Minutes – Order appointing County Auditor of accounts and finances of Willacy County, Texas.
8. Spread in the Minutes – Transcript of Public Hearing held on 9/18/19.
9. Discussion and Action to consider approval to purchase scanners funded from Acct# 01-2127 district clerks filing fees, 3408 Revenue, Miscellaneous Fee utilization account. ACTION REQUIRED
10. Consider authorization to issue Requests For Proposals (RFP) for Application Preparation and Grant Administration Services and Requests For Qualifications (RFQ) for Related Engineering Services for a Willacy County comprehensive drainage plan that may include FEMA Hazard Mitigation assistance, GLO CDBG MIT funding as well as other funding sources as appropriate. ACTION REQUIRED
11. Discussion and Action to approve Inter-Local Agreement between Willacy County and Bee County for Task Force on Indigent Defense. ACTION REQUIRED
12. Discussion and Action to approve the 2020 Willacy County Holidays. ACTION REQUIRED

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13. Discussion and Action to approve the Preliminary and Final Plat of Ramirez Boys Ranch Subdivision, a 0.560-acre tract out of Lot Two (2) section Four (4), Raymondville Tract No. 1 Subdivision as recorded in Book 1, Page 1A map records, Willacy County, Texas. ACTION REQUIRED.
14. Discussion and Action to approve Subdivision Plat of Parker Home Place Subdivision a 1.07-acre tract out of share "C", Lot 8, Partition Survey of the Lands of the Heirs of Manuel Olivares, being out of Share 15 of the San Juan De Carricitas Grant as recorded in Plat Volume 2, Page 32, Map Records, Willacy County, Texas. ACTION REQUIRED
15. Discussion and Action to approve letter of support from Willacy County to Texas Tech University for project entitled "AnthroRI: A Humancentric Approach Towards Prioritization of Infrastructure Recovery". ACTION REQUIRED
16. Discussion and Action to consider modifying the standardized Willacy County Employment Application and update Willacy County Employee hand book. ACTION REQUIRED
17. Discussion and Action to approve Willacy County Judge to go in to an Agreement for a Nurse at the Sheriff's Department. ACTION REQUIRED.
18. Discussion and Action regarding La Estancia Resolution of support for the Texas Department of Housing and Community Affairs. ACTION REQUIRED.
19. Approval of Monthly Reports. ACTION REQUIRED
20. Approval of Treasurers Report. ACTION REQUIRED
21. Approval of Quarterly Treasurer's Report. ACTION REQUIRED
22. Approval of Travel Request. ACTION REQUIRED.
23. Approval of Tax Collector Report. ACTION REQUIRED
24. Approval of Budget Amendments. ACTION REQUIRED
25. Approval of Claims. ACTION REQUIRED
26. Approval to ratify special claims. ACTION REQUIRED
27. Review monthly reports on jail count.
28. Review of monthly employee overtime report.
29. Adjourn.

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THE COURT MET:

PRESENT:

Aurelio Guerra, Jr.,

Eliberto Guerra,

Oscar De Luna,

Henry De La Paz,

Eduardo Gonzales,

Annette Hinojosa,

Maria Del Carmen Maldonado,

Elizabeth Rios,

County Judge,

Commissioner, Precinct 1,

Commissioner, Precinct 2,

Commissioner, Precinct 3,

Commissioner, Precinct 4,

County Attorney,

County Auditor's Assistant,

County Chief Deputy Clerk,

WHEREUPON, the Court was opened to the following proceedings were had to wit:

PERSONS VISITING THE COURT:

Gabriel Villarreal

Carlos Ceballos, Jr.

Benjamin Farmer

Bryan Parker

1. Call to Order – Chairman Aurelio Guerra, Jr.
2. Roll Call / Establishment of Quorum – **ALL PRESENT**
3. Pledge – Commissioner Henry De La Paz      Invocation – Commissioner Eduardo Gonzales
4. Public Comments – Carlos Ceballos with TxDOT on reference to an update on South U.S. 77 Project, North U.S. 77 Project, SH 186 Project and Over lane Project FM 186 and Business 77.

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Agenda # 5

IN REGARDS TO APPROVAL  
OF PREVIOUS MINUTES AS  
FOLLOWS: PUBLIC HEARING  
SEPTEMBER 12, 2019 AT 8:30 A.M.,  
PUBLIC HEARING SEPTEMBER 12,  
2019 AT 9:00 A.M., PUBLIC HEARING  
SEPTEMBER 12, 2019 AT 9:30 A.M.,  
REGULAR MEETING SEPTEMBER 12,  
2019, REGULAR MEETING ADDENDUM  
NUMBER 1 SEPTEMBER 12, 2019,  
SPECIAL MEETING SEPTEMBER 18,  
2019, REGULAR MEETING SEPTEMBER  
26, 2019, SPECIAL MEETING SEPTEMBER  
27, 2019 AND SPECIAL MEETING  
OCTOBER 4, 2019

Motion was made by Commissioner Gonzales, seconded by Commissioner De Luna for approval of previous minutes as follows: Public Hearing September 12, 2019 at 8:30 a.m., Public Hearing September 12, 2019 at 9:00 a.m., Public Hearing September 12, 2019 at 9:30 a.m., Regular Meeting September 12, 2019, Regular Meeting Addendum Number 1 September 12, 2019, Special Meeting September 18, 2019, Regular Meeting September 26, 2019, Special Meeting September 27, 2019 and Special Meeting October 4, 2019. Motion was put before the Court by the Chairman. Commissioners Guerra, De Luna, De La Paz and Gonzales voting AYE. NAYS NONE. Motion was declared carried.

Agenda # 6

PRESENTATION BY THE AMERICAN  
LEGION TO ACKNOWLEDGE THE  
WILLACY COUNTY DISTRICT ATTORNEY'S  
OFFICE AND THE WILLACY COUNTY  
JUVENILE PROBATION OFFICE

Motion was made by Commissioner De Luna, seconded by Commissioner Gonzales to table this item. Motion was put before the Court by the Chairman. Commissioners Guerra, De Luna, De La Paz and Gonzales voting AYE. NAYS NONE. Motion was declared carried.

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Agenda # 7

SPREAD IN THE MINUTES –  
ORDER APPOINTING COUNTY  
AUDITOR OF ACCOUNTS AND  
FINANCES OF WILLACY COUNTY,  
TEXAS

As per the Chairman, spread in the minutes – Order appointing County Auditor of accounts and finances of Willacy County, Texas.

Agenda # 8

SPREAD IN THE MINUTES –  
TRANSCRIPT OF PUBLIC  
HEARING HELD ON SEPTEMBER  
18, 2019

As per the Chairman, spread in the minutes – Transcript of Public Hearing held on September 18, 2019.

Agenda # 9

DISCUSSION AND ACTION TO  
CONSIDER APPROVAL TO PURCHASE  
SCANNERS FUNDED FROM ACCOUNT  
NUMBER 01-2127 DISTRICT CLERK'S  
FILING FEES, 3408 REVENUE AND  
MISCELLANEOUS FEE UTILIZATION  
ACCOUNT

Motion was made by Commissioner De La Paz, seconded by Commissioner Gonzales for approval to purchase scanners funded from Account Number 01-2127 District Clerk's Filing Fees, 3408 Revenue and Miscellaneous Fee Utilization Account. Motion was put before the Court by the Chairman. Commissioners Guerra, De Luna, De La Paz and Gonzales voting AYE. NAYS NONE. Motion was declared carried.

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Agenda # 10

CONSIDER AUTHORIZATION TO  
ISSUE REQUESTS FOR PROPOSALS (RFP)  
FOR APPLICATION PREPARATION AND  
GRANT ADMINISTRATION SERVICES AND  
REQUESTS FOR QUALIFICATIONS (RFQ)  
FOR RELATED ENGINEERING SERVICES  
FOR A WILLACY COUNTY COMPREHENSIVE  
DRAINAGE PLAN THAT MAY INCLUDE FEMA  
HAZARD MITIGATION ASSISTANCE, GLO  
CDBG MIT FUNDING AS WELL AS OTHER  
FUNDING SOURCES AS APPROPRIATE

Motion was made by Commissioner Gonzales, seconded by Commissioner De La Paz for approval of authorization to issue Requests for Proposals (RFP) for Application Preparation and Grant Administration Services and Requests for Qualifications (RFQ) for Related Engineering Services for a Willacy County Comprehensive Drainage Plan that may include FEMA Hazard Mitigation Assistance, GLO CDBG MIT funding as well as other funding sources as appropriate. Motion was put before the Court by the Chairman. Commissioners Guerra, De Luna, De La Paz and Gonzales voting AYE. NAYS NONE. Motion was declared carried.

Agenda # 11

DISCUSSION AND ACTION TO  
APPROVE INTER-LOCAL AGREEMENT  
BETWEEN WILLACY COUNTY AND  
BEE COUNTY FOR TASK FORCE ON  
INDIGENT DEFENSE

Motion was made by Commissioner Gonzales, seconded by Commissioner De Luna for approval of Inter-Local Agreement between Willacy County and Bee County for Task Force on Indigent Defense. Motion was put before the Court by the Chairman. Commissioners Guerra, De Luna, De La Paz and Gonzales voting AYE. NAYS NONE. Motion was declared carried.

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Agenda # 12

DISCUSSION AND ACTION TO  
APPROVE THE 2020 WILLACY  
COUNTY HOLIDAYS

Motion was made by Commissioner Gonzales, seconded by Commissioner Guerra for approval of the 2020 Willacy County Holidays. Motion was put before the Court by the Chairman. Commissioners Guerra, De Luna, De La Paz and Gonzales voting AYE. NAYS NONE. Motion was declared carried.

Agenda # 13

DISCUSSION AND ACTION TO  
APPROVE THE PRELIMINARY AND  
FINAL PLAT OF RAMIREZ BOYS RANCH  
SUBDIVISION, A 0.560-ACRE TRACT OUT  
OF LOT TWO (2) SECTION FOUR (4),  
RAYMONDVILLE TRACT NUMBER 1 SUBDIVISION  
AS RECORDED IN BOOK 1, PAGE 1A MAP  
RECORDS, WILLACY COUNTY, TEXAS

Motion was made by Commissioner Guerra, seconded by Commissioner Gonzales for approval of the Preliminary and Final Plat of Ramirez Boys Ranch Subdivision, a 0.560-acre tract out of Lot Two (2) section Four (4), Raymondville Tract Number 1 Subdivision as recorded in Book 1, Page 1A Map Records, Willacy County, Texas. Motion was put before the Court by the Chairman. Commissioners Guerra, De Luna, De La Paz and Gonzales voting AYE. NAYS NONE. Motion was declared carried.

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Agenda # 14  
DISCUSSION AND ACTION TO  
APPROVE SUBDIVISION PLAT OF  
PARKER HOME PLACE SUBDIVISION  
A 1.07-ACRE TRACT OUT OF SHARE  
"C", LOT 8, PARTITION SURVEY OF  
THE LANDS OF THE HEIRS OF  
MANUEL OLIVARES, BEING OUT OF  
SHARE 15 OF THE SAN JUAN DE  
CARRICITOS GRANT AS RECORDED  
IN PLAT VOLUME 2, PAGE 32, MAP  
RECORDS, WILLACY COUNTY, TEXAS

Motion was made by Commissioner De Luna, seconded by Commissioner Gonzales for approval of the Subdivision Plat of Parker Home Place Subdivision a 1.07-acre tract out of Share "C", Lot 8, Partition Survey of the Lands of the Heirs of Manuel Olivares, being out of Share 15 of the San Juan De Carricitos Grant as recorded in Plat Volume 2, Page 32, Map Records, Willacy County, Texas. Motion was put before the Court by the Chairman. Commissioners Guerra, De Luna, De La Paz and Gonzales voting AYE. NAYS NONE. Motion was declared carried.

Agenda # 15  
DISCUSSION AND ACTION TO  
APPROVE LETTER OF SUPPORT  
FROM WILLACY COUNTY TO TEXAS  
TECH UNIVERSITY FOR PROJECT  
ENTITLED "ANTHRORI: A  
HUMANCENTRIC APPROACH TOWARDS  
PRIORITIZATION OF INFRASTRUCTURE  
RECOVERY"

Motion was made by Commissioner Gonzales, seconded by Commissioner De Luna for approval of letter of support from Willacy County to Texas Tech University for project entitled "AnthroRI: A Humancentric Approach Towards Prioritization of Infrastructure Recovery". Motion was put before the Court by the Chairman. Commissioners Guerra, De Luna, De La Paz and Gonzales voting AYE. NAYS NONE. Motion was declared carried.

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Agenda # 16

DISCUSSION AND ACTION TO  
CONSIDER MODIFYING THE  
STANDARDIZED WILLACY COUNTY  
EMPLOYMENT APPLICATION AND  
UPDATE WILLACY COUNTY  
EMPLOYEE HANDBOOK

Motion was made by Commissioner Guerra, seconded by Commissioner De Luna for approval to modify the standardized Willacy County Employment Application and update Willacy County Employee Handbook to add the following: "Are you at least 18 years of age? Effective as of October 17, 2019". Motion was put before the Court by the Chairman. Commissioners Guerra, De Luna, De La Paz and Gonzales voting AYE. NAYS NONE. Motion was declared carried.

Agenda # 17

DISCUSSION AND ACTION TO  
APPROVE WILLACY COUNTY  
JUDGE TO GO INTO AN AGREEMENT  
FOR A NURSE AT THE SHERIFF'S  
DEPARTMENT

Motion was made by Commissioner Guerra, seconded by Commissioner Gonzales for approval for Willacy County Judge to go into Agreement for a Nurse at the Sheriff's Department. Motion was put before the Court by the Chairman. Commissioners Guerra, De Luna, De La Paz and Gonzales voting AYE. NAYS NONE. Motion was declared carried.

Agenda # 18

DISCUSSION AND ACTION  
REGARDING LA ESTANCIA  
RESOLUTION OF SUPPORT FOR  
THE TEXAS DEPARTMENT OF  
HOUSING AND COMMUNITY  
AFFAIRS

Motion was made by Commissioner Gonzales, seconded by Commissioner De Luna for approval of La Estancia Resolution of support for the Texas Department of Housing and Community Affairs. Motion was put before the Court by the Chairman. Commissioners Guerra, De Luna, De La Paz and Gonzales voting AYE. NAYS NONE. Motion was declared carried.

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Agenda # 19  
IN REGARDS TO APPROVAL  
OF MONTHLY REPORTS

Motion was made by Commissioner De Luna, seconded by Commissioner Guerra for approval of Monthly Reports, as presented. Motion was put before the Court by the Chairman. Commissioners Guerra, De Luna, De La Paz and Gonzales voting AYE. NAYS NONE. Motion was declared carried.

Agenda # 20  
IN REGARDS TO APPROVAL  
OF TREASURER'S REPORT

Motion was made by Commissioner Guerra, seconded by Commissioner De Luna for approval of Treasurer's Report, as presented. Motion was put before the Court by the Chairman. Commissioners Guerra, De Luna, De La Paz and Gonzales voting AYE. NAYS NONE. Motion was declared carried.

Agenda # 21  
IN REGARDS TO APPROVAL  
OF QUARTERLY TREASURER'S  
REPORT

Motion was made by Commissioner Guerra, seconded by Commissioner De Luna for approval of Quarterly Treasurer's Report, as presented. Motion was put before the Court by the Chairman. Commissioners Guerra, De Luna, De La Paz and Gonzales voting AYE. NAYS NONE. Motion was declared carried.

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Agenda # 22

IN REGARDS TO APPROVAL

OF TRAVEL REQUEST

Motion was made by Commissioner De Luna, seconded by Commissioner Guerra that the following travel requests be approved:

1. District Attorney's Office, travel reimbursement for Annette Hinojosa for attending the "2019 Annual Criminal and Civil Law Update Conference on September 18-20, 2019 in Corpus Christi, Texas. (To be paid out of Fund 60 HIDTA, Fund 50 Drug Seizure and/or Fund 56 Border Prosecution Account).
2. District Attorney's Office, Annette Hinojosa to Lakeway, Texas on December 4-6, 2019 with a travel date of December 3 and return December 6, 2019. (To be paid out of Fund 60 HIDTA and/or Fund 56 Border Prosecution Account).
3. Justice of the Peace Office, JP Clerk Ashley Garcia to Waco, Texas on February 2-4, 2019.
4. Jail Department, Chief Jail Administrator Rene Ramirez to Galveston, Texas on October 21-24, 2019 with travel dates of October 20, 2019 half a day to travel.
5. District Attorney's Office, Martha Martinez, Cindy Adameit and Dora Coy to San Marcos, Texas on November 6-8, 2019.

Motion was put before the Court by the Chairman. Commissioners Guerra, De Luna, De La Paz and Gonzales voting AYE. NAYS NONE. Motion was declared carried.

**Commissioner De La Paz steps out of the meeting at 11:20 a.m. does not vote for item numbers 23-29.**

Agenda # 23

IN REGARDS TO APPROVAL

OF TAX COLLECTOR'S REPORT

Motion was made by Commissioner Gonzales, seconded by Commissioner De Luna for approval of Tax Collector's Report, as presented. Motion was put before the Court by the Chairman. Commissioners Guerra, De Luna and Gonzales voting AYE. NAYS NONE. Motion was declared carried.

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Agenda # 24

IN REGARDS TO APPROVAL  
OF BUDGET AMENDMENTS

Motion was made by Commissioner Gonzales, seconded by Commissioner De Luna to pass on this item. Motion was put before the Court by the Chairman. Commissioners Guerra, De Luna and Gonzales voting AYE. NAYS NONE. Motion was declared carried.

Agenda # 25

IN REGARDS TO APPROVAL  
OF CLAIMS

Motion was made by Commissioner Gonzales, seconded by Commissioner Guerra for approval of Claims, as presented. Motion was put before the Court by the Chairman. Commissioners Guerra, De Luna and Gonzales voting AYE. NAYS NONE. Motion was declared carried.

Agenda # 26

IN REGARDS TO APPROVAL  
TO RATIFY SPECIAL CLAIMS

Motion was made by Commissioner De Luna, seconded by Commissioner Gonzales for approval to Ratify Special Claims, as presented. Motion was put before the Court by the Chairman. Commissioners Guerra, De Luna and Gonzales voting AYE. NAYS NONE. Motion was declared carried.

Agenda # 27

REVIEW OF MONTHLY REPORT  
ON JAIL COUNT

As per the Chairman, review of Monthly Report on Jail Count.

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Agenda # 28  
REVIEW OF MONTHLY  
EMPLOYEE OVERTIME REPORT

As per the Chairman, there was no Monthly Employee Overtime Report.

Motion was made by Commissioner De Luna, seconded by Commissioner Gonzales that Court Adjourn. Motion was put before the Court by the Chairman. Commissioners Guerra, De Luna and Gonzales voting AYE. NAYS NONE. Motion was declared carried.

There being no further action,

Court Adjourned.